

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2200—State Board of Nursing
Chapter 8—Minimum Standards for Approved Veteran’s Bridge
Programs of Practical Nursing**

PROPOSED RULE

20 CSR 2200-8.110 Records

PURPOSE: This rule defines records required to be kept by Veteran’s Bridge programs to practical nursing.

(1) Transcripts.

- (A) Transcripts of all courses attempted or completed by each student attending the program shall be maintained permanently.
- (B) The official transcript shall identify the following:
 - 1. Date of admission, date of separation from the program, hours/credits/units earned, and the diploma/degree awarded; and
 - 2. Transferred credits, including course titles and credits earned. Name and location of the credit-granting institution shall be maintained as part of official records.
- (C) Transcripts, including microfiche and computer files, shall be stored in a secured area.

(2) School Records.

- (A) Student records shall be stored in an area which is theft resistant and where confidentiality can be ensured or according to sponsoring institution policies for secure storage of records.
- (B) The nursing program shall maintain records as required by institutional and nursing program policies.

(3) Compliance with the Family Education Rights and Privacy Act (FERPA) and any applicable regulations shall be strictly maintained.

AUTHORITY: sections 324.007 and 335.036, RSMo 2016, Original Rule Filed: April 14, 2017.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than five hundred dollars (\$500) in the aggregate.

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the State Board of Nursing, Lori Scheidt, Executive Director, PO Box 656, Jefferson City, MO 65102, by fax at (573) 751-0075, or via email at nursing@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*