



DIFP

Department of Insurance, Financial
Institutions & Professional Registration



CAREER OPPORTUNITY

Investigator II

Open opportunity for an individual with extensive knowledge of investigative techniques and procedures including: obtaining evidence, interviewing suspects and witnesses, gathering pertinent documents or evidence, and preparing clear and detailed reports of findings. The individual must have knowledge of legal rights of suspects and witnesses and of state and federal laws, regulations, policies and procedures. Successful candidate must have the ability to work effectively with agency staff, members of the public, law enforcement officials and prosecutors.

Screening to begin on June 27, 2016

Position Details

This position is responsible for locating and interviewing witnesses and licensees who may have violated any of the state statutes, rules, and regulations pertaining to the Division of Professional Registration; serving process on individuals or businesses; gathering and assembling facts and evidence to be used in legal proceedings; examining and analyzing a variety of records; and writing a comprehensive report summarizing the statements and evidence. This position may be called upon to testify before the Administrative Hearing Commission, Boards or a court. This position is responsible for scheduling and conducting inspections of assigned establishments to assure conformity with state laws and the Board's rules and regulations. Prior experience or familiarity with administrative law is desirable.

Qualifications

- Three years' experience as an Investigator I under the Missouri Uniform Classification and Pay System.
- OR
- Three or more years of civil, administrative or criminal investigative experience, or experience as a law enforcement officer; and graduation from an accredited four-year college or university with specialization in criminal justice, law enforcement, criminology, business administration, social sciences, environmental sciences or closely related areas. (Additional qualifying experience may substitute on a year-for-year basis for deficiencies in required education).

Professional Registration

Located in St. Louis Region

Travel: Frequent daily travel, occasional overnight

Starting Salary: \$36,888 - \$38,928

Full-Time Position

Why DIFP?

Work that matters

Utilizes cutting-edge technology

3 weeks of paid vacation

3 weeks of paid sick leave

Affordable health insurance with wellness incentives

Retirement plan

Tuition reimbursement

Training and continuing education provided to employees

Interested in Applying?

Send a copy of your resume and three professional references to:

Missouri Division of Professional Registration
Attn: Leanne Lorts
P.O. Box 1335
Jefferson City, MO 65102
Fax: 573-751-0878
Email: leanne.lorts@pr.mo.gov